

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: December 12, 2012

Chairman Erv Teichmiller called to order the regular meeting of the Vilas County Public Health Board at 9:30 a.m. on December 12, 2012 at the Vilas County Courthouse Conference Rooms 2 and 3, 330 Court Street, Eagle River, WI 54521.

Present: Erv Teichmiller, Linda Thorpe, Gary Peske, Laura Magstadt and Michael Schaars,

Also Present: Michael Orlowski student, Gina Egan, Laurel Dreger, Janna Kahl, Angela Nimsgren, Mark Dascalos.

Absent/Excused: Emil Bakka, Mary Kim Black, Dan Paretsky, Phillip Epping, Becky DeMuth, Randy Samuelson and Julie Balocca.

2. Motion by Peske, second by Magstadt to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Peske to approve minutes of November 14, 2012 meeting. Carried.

4. Approve Staff Attendance at Upcoming Meetings: **Motion** by Peske, second by Thorpe to approve staff attendance at the following regularly scheduled meetings for 2013:

WAHLDAB Meetings	Gina Egan
Public Health Preparedness Meetings	Gina Egan Pam Pedersen
Border County Meetings	Gina Egan Pam Pedersen
LEAN Coalition (Linking Education Activity and Nutrition)	Gina Egan Lori Bergum
Mental Health Inter Agency Council	Pam Pedersen
Mental Health Summit Planning Committee	Pam Pedersen
NATH Board of Directors (Northwoods Alliance for Temporary Housing)	Pam Pedersen
Syndromic Surveillance	Pam Pedersen
Northwoods Immunization Coalition	Laurel Dreger
WIC Directors Meetings	Laurel Dreger

6. PTO-Janna Kahl : Janna Kahl gave a presentation about the new county PTO program. PTO stands for paid time off. We will be transitioning from our current system of a “leave bank” wherein sick, personal and vacation time each have separate accrual and use guidelines to a system where sick, personal and vacation time is deposited into a “PTO bank” that will be managed by the employee according to the policies and procedures set down by the county.

5. EMS Presentation: Mark Dascalos, EMS manager for Eagle River Memorial Hospital and Howard Young Medical Center gave a presentation about the current Emergency Medical Services available throughout the county. There are three levels of services

Basic EMT, Intermediate EMT and Paramedic. The majority of the responders throughout the county are Basic EMTs. Mark Dascalos and Laura Magstadt are meeting with Town Boards throughout the county to discuss ways of working together to achieve a coordinated system of EMS delivery.

7. Board of Health Strategic Planning:

Angela Nimsgren, DHS Northern Regional Director, discussed the Strategic Planning process that the staff of the Health Department has been engaged in over the past 6 months. The three focus areas for the plan that have currently come to the forefront are Building Infrastructure, Exploring/Utilizing Funding Sources and Public Education and Awareness. The staff will be bringing the draft plan to the Health Board in February for Board input. The department will seek Board support and approval of the finalized Strategic Plan.

8. Legislative Update: No report at this time.

9. Equipment Purchases:

There are funds available in some of the grants including WIC, Immunization and PHP for purchases related to the operation of the programs. Costs will be prorated appropriately among the programs sharing the equipment.

Motion by Thorpe, second by Peske to approve the purchase of two Lenova 22 inch computer monitors for \$600 to be purchased through the IT department and to forward the quote on to the Public Property Committee for approval. Carried.

Motion by Magstadt, second by Peske to approve the purchase of a 32 inch TV/DVD system not to exceed \$1000.00 for use in the patient waiting room and to forward the quote on to the Public Property Committee for approval. Carried.

Motion by Thorpe, second by Peske to purchase a Monitor/PC wireless conferencing system not to exceed \$2000 to facilitate staff conferences and trainings and to forward the quote on to the Public Property Committee for approval. Carried.

Motion by Magstadt, second by Peske to purchase a Polycom Phone for teleconferencing not to exceed \$1000 and to forward quote on to the Public Property Committee for approval. Carried.

10. Directors Report:

Gina discussed that the CDC is predicting a severe flu season. She encourages all to get their flu shot. Gina states that we do not have AED's at the new locations of the Public Health Department or the ADRC/Commission of Aging Department.

11. Review of Monthly Budget: Budget report from Financial Manager was circulated.

12. Letters and Communications: None at this time.

13. Next Meeting: Wednesday, January 9, 2013 at 9:30 a.m.

14. Adjournment: Motion by Peske, second by Magstadt to adjourn. Meeting adjourned at 11:36 a.m.

Minutes reflect notations of the recorder, Laurel Dreger, and are subject to approval by this Board.