

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
December 10, 2012**

Present: Alden Bauman, Maynard Bedish, Erv Teichmiller, Kate Gardner, Mark Rogacki, Mary Kim Black, Janna Kahl, Carol Bowman and Sue Vogel.

Absent/Excused: None

Meeting called to order at 9:45 AM by Chairman Bauman.

Motion made by Teichmiller, seconded by Rogacki, to approve the agenda as published. All voted aye, carried.

Motion by Bedish, seconded by Rogacki, to approve the minutes from November 12, 2012. All voted aye, carried.

Approval of Administrative Vouchers-Juvenile Intake

Motion made by Bedish, seconded by Rogacki, to approve the Juvenile Intake Vouchers for November. All voted aye, carried.

Juvenile Intake Supervisor's Report

Budget

Carol Bowman submitted copies of the Juvenile Intake Budget, comparables for referrals from last year to this year, and an update on the vehicle savings for the department on behalf of Eric, who was unavailable to attend.

There was some discussion on the issues of trancies and Rogacki inquired about the roll Juvenile Intake plays when they receive a referral. Carol discussed the difference between middle school and high school and the levels of truancy issues, either occasional or habitual.

Line Item Transfers

None.

Juvenile Intake Training Requests

None.

Juvenile Intake Property Requests

None.

Department of Social Services Report

Budget

Gardner indicated there were no changes.

Line Item Transfers

None.

DSS Property Requests

Gardner discussed the need to purchase a laptop computer to be used the WHEAP outreach worker on sights when she takes applications for fuel assistance for about 6 weeks in the fall. During the remainder of the year the laptop is to be used by the CPS worker assigned to the Lac du Flambeau area. The cost would be under \$1,000, and the quote was from the IT department.

Motion by Teichmiller, seconded by Rogacki, to approve the department purchasing the laptop, however at this time the funding source is unknown. All voted aye. Carried.

DSS Training Requests

1. Two CPS social workers to the Children's Hospital "Family Recovery (for families living with addiction – Impact on Children)" presentation on December 19, 2012 in Rhinelander. There is no charge for this presentation.

Motion by Rogacki, seconded by Black, to approve the training as presented. All voted aye. Carried.

DSS Director's Report

Gardner discussed the Children's Protective Service Social Worker and Long Term Adult Service Social Worker openings in the department. She explained the need to fill both positions, reminding the committee that the adult services position was fully funded by the state through the Community Options Program. Gardner indicated that it appears currently that managed care in this area is a long way off, and there has been an increase in the volume for long term care needs, with the COP Waiting list currently at 11. Kahl explained to the committee that the funding for the Children's worker was currently in the department's budget.

Motion by Teichmiller, seconded by Black, to post for both positions. All voting aye. Carried.

Kahl informed the board that she would post the positions internally for applicants that then advertise. The board has agreed they would like to interview 3 candidates for each position, to be scheduled for the same day.

Gardner explained to the committee the occasional necessity of the agency to produce supplemental checks (outside the county's scheduled dates of the 1st and 3rd Wednesday of each month.) She explained a recent incident in which an in-home

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service worker's check was not received due to possible issues with the postal department. When the department attempted to cancel and request a replacement check, they were informed of the need to wait and process it through the normal schedule. Due to the delay, the agency lost the provider. Gardner expressed her frustration and requested the committee intervene. Rogacki indicated he would approach the finance committee on behalf of the department to facilitate the agency's ability to process supplemental checks when needed.

Gardner discussed with the committee participation in an "Organizational Effectiveness", which is a service that she is seeking to assist with moral in the department. She explained that this was a free service that would work with staff in four 2 day segments.

Motion by Rogacki, seconded by Bedish, to approve the agency to participate in this service. All voted aye, carried.

Gardner updated the committee on the consortium funding and requested the board would intervene; and submit a letter requesting the state review the distribution of funding as it affects rural counties.

Motion by Teichmiller, seconded by Rogacki, to submit a letter to the Wisconsin Human Services Association (WCHSA) supporting a review of funding distribution for consortiums in the northern region. All vote aye, carried.

Teichmiller updated to committee on his recent attendance to the WCHSA Fall Conference. He encouraged any committee member to attend future conferences. Discussion continued relating to the Human Service Center redesign and the need to rural counties to become involved to ensure the needs of their counties are considered in the future.

Approval of Administrative Vouchers

Motion made by Teichmiller, seconded by Black, to approve Social Services vouchers. All voted aye, carried.

The committee discussed and agreed that meetings would be scheduled for 10:00 AM during the winter months.

The next meeting is scheduled for January 10, 2013 at 10:00 AM.

**Motion made Teichmiller, seconded by Black to adjourn. All voted aye, carried.
Time: 11:00 AM.**

Respectfully submitted by Sue Vogel, Subject to committee approval.